

How to publish mid-semester survey & view result in your module

There are 4 surveys imported to your module. You will only need to select one. The surveys are not yet published to your students, so you are still able to view the survey questions and select one survey for your use.

1. The surveys are at the “Quizzes”. To view the survey question, click on the survey link.

The screenshot shows the 'Quizzes' page for course YXX9999. The left sidebar contains navigation options: Account, Admin, Dashboard, Courses, Groups, Calendar, Inbox (164), and Help. The main content area is titled 'YXX9999 > Quizzes' and includes a search bar and a '+ Quiz' button. Under the 'Course quizzes' section, it states 'No quizzes available'. The 'Surveys' section lists four surveys:

- Midquarter Evaluation (Long Format) - 12 questions
- Midquarter Feedback Survey (Short Format) - 4 questions
- Midsemester Evaluation (Type 1) - 8 questions
- Midsemester Evaluation (Type 2) - 12 questions

A red arrow points to the 'Midquarter Evaluation (Long Format)' survey.

2. Click on the “Preview” to view the draft version of the survey. To view the next survey, click on the “Quizzes” again, it will direct you back to the “Quizzes” page and you can select to view the next survey.

The screenshot shows the 'Preview' page for the 'Midquarter Evaluation (Long Format)' survey. The breadcrumb trail is 'YXX9999 > Quizzes > Midquarter Evaluation (Long Format)'. The page includes a 'Publish', 'Preview', 'Edit', and settings button. A yellow banner states: 'This quiz is unpublished. Only teachers can see the quiz until it is published.' Below this, the survey title 'Midquarter Evaluation (Long Format)' is displayed, followed by a text box containing the survey instructions:

Your feedback and suggestions are very important to us at Yale-NUS, and help us improve our courses and teaching. This form is submitted anonymously, so please be honest in your comments. We appreciate constructive feedback - to help us improve. And of course let us know both what is working well and what we can do better!

A red arrow points to the 'Preview' button.

5. At the “Edit” page, there is a section on “Assign”, enter the date for Due Date and availability of the survey link to allow your students to complete the survey.
6. When you are done with the settings, click on “Save & publish”. Your students may receive canvas notification that their faculty have launched a survey in their modules.

Assign

Assign to
Everyone X

Due
Sep 18 at 11:59
Fri Sep 18, 2015 11:59

Available from
Sep 14 at 0:00
Mon Sep 14, 2015

until
Sep 18 at 11:59
Fri Sep 18, 2015 11:59

+ Add

Quiz has changed

Cancel Save & publish Save

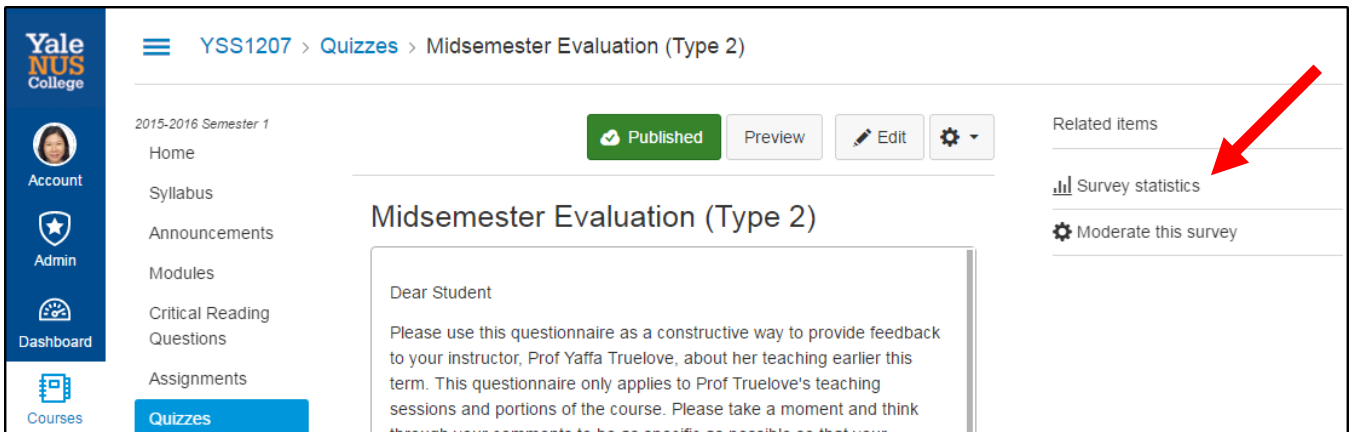
7. Once you have click on “Save & publish”, the survey is change to “Green”.

Surveys

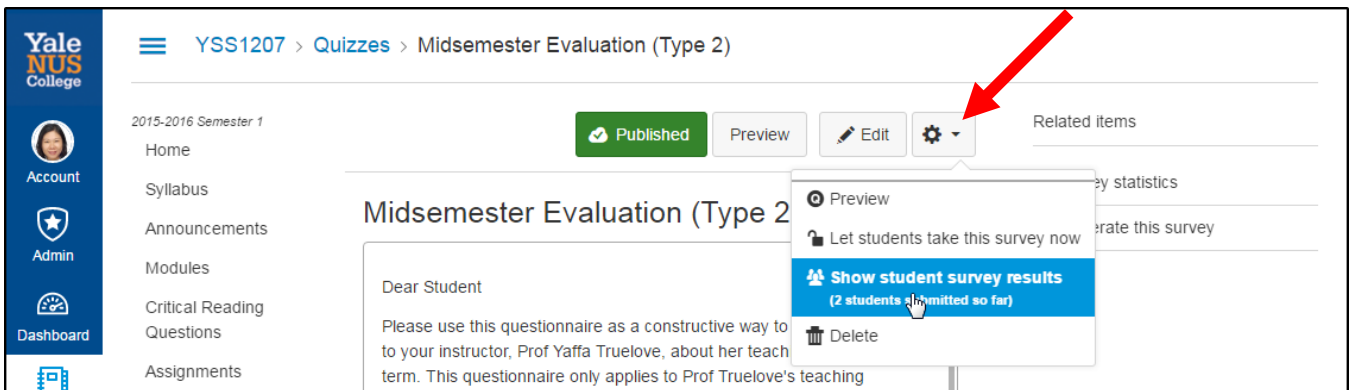
- Midquarter Evaluation (Long Format)
Available until 17 Sep | Due 16 Sep at 23:59 | 12 questions
- Midquarter Feedback Survey (Short Format)
4 questions
- Midsemester Evaluation (Type 1)
8 questions
- Midsemester Evaluation (Type 2)
12 questions

8. Next, you can inform your students by creating announcement or email them thru Canvas using the Canvas “Inbox” feature.

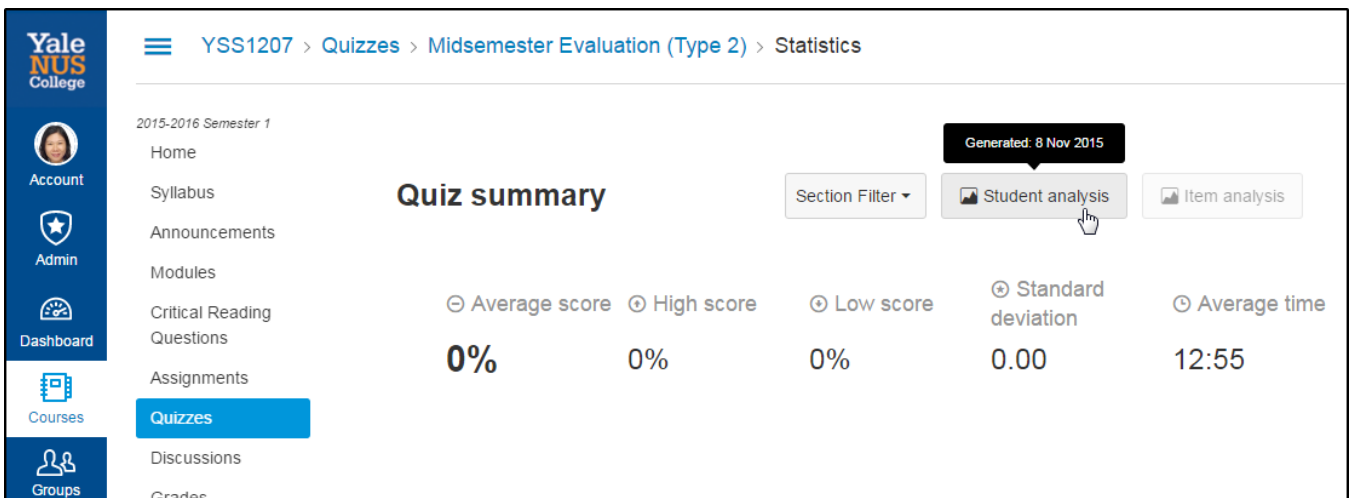
9. To read your survey result, click on the survey link at the “Quizzes”, you can view the “Survey statistics” or “Show student survey results”.



10. If you select “Show student survey results”, you are able to view individual feedback, but you will not know their name.



11. If you select “Survey statistics”, you will be directed to the “Quiz summary” page, where you can download the “Student analysis” as CSV format or view the Question breakdown.



12. You can view all feedback at the SpeedGrader, as for MCQ question, you can view the statistics.

Attempts: 2 out of 2

What other ideas would you suggest to improve this course (e.g., changes in course structure, assignments or exams)?

Unmarked answers	2 respondents	100 %	
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[View in SpeedGrader](#)

Attempts: 2 out of 2

I find the format of this class (lecture, discussion, problem-solving) helpful to the way that I learn.

-0.00
Discrimination Index ?

Strongly Disagree		0 %	
Disagree		0 %	
Neutral		0 %	
Agree		0 %	
Strongly Agree	2 respondents	100 %	

0% answered correctly